



TOWN OF CHILMARK, MASSACHUSETTS

401 MIDDLE ROAD
POST OFFICE BOX 119
CHILMARK, MA 02535
508.645.2107
508.645.2110 FAX

To: The Chilmark Board of Selectmen
From: The Chilmark Human Resources Board
Date: November 5, 2015
Re: Position Description Grading Recommendation: Tax Collector & Asst. to the
Office of the Selectmen/ Receptionist

Honorable Selectmen:

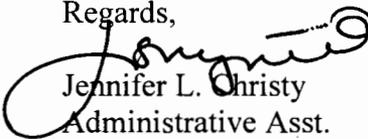
The Human Resources Board of Chilmark met at a properly posted meeting on Thursday, November 5, 2015 and graded the revised and updated Tax Collector and Asst. to the Office of the Selectmen/ Receptionist position descriptions.

The Board voted to recommend the following Grades for the positions for FY17:

Tax Collector: Grade 10 (currently Grade 9)

Asst. to the Office of the Selectmen/ Receptionist: Grade 7 (currently Grade 6)

Regards,


Jennifer L. Christy
Administrative Asst.

Human Resources Board of Chilmark

James Malkin, Chairman

Steven Flanders

Jane Greene

Stephen Lewenberg

Maxwell McCreery

Charles Hodgkinson, Employee Rep.