



FY13 MIIA GRANT PROGRAM

July, 2012

Dear MIIA Member:

In keeping with MIIA's philosophy of providing you with the best municipal loss control services and programs, I am pleased to announce applications are being accepted for our twelfth annual MIIA Grant Program. The program is structured to allow grants to be awarded throughout the year (as long as grant funds are available).

This year the MIIA Grant Program has two categories: Loss Control and Risk Management grants.

The Loss Control Grant, up to \$5,000 per MIIA member, is awarded for training programs and the purchase of safety equipment that you have no means of funding.

Eligible programs and items include, but are not limited to:

- Safety equipment (ANSI vests and chainsaw chaps)
- Development and implementation of a roof inspection program
- Development and implementation of a sewer backup/overflow prevention program
- Confined Space entry training
- Development and implementation of a building maintenance/freeze-up prevention program
- Development and implementation of a self-inspection program
- On-site driver training
- Work Zone Protection Trailers
- Step-stools for classrooms

Please note that towns that apply for funding to purchase work zone trailers, will be given additional consideration if they have developed and implemented a temporary Work Zone Protection Policy.

The Risk Management Grant will be awarded in amounts up to \$10,000 per MIIA member. This grant is for MIIA members who need assistance in developing comprehensive programs to address issues of incurring frequency and or severity of claims across all insurance coverage lines.

Potential covered items may include, but are not limited to:

- Fleet maintenance program development
- GIS implementation for utility infrastructure
- Inventory control/work order system/program development
- Data security audit
- Pavement Management Program
- Emergency response system development and emergency preparedness training
- Sewer system audit
- Behavioral Safety Program Implementation (including Training)
- Tree Risk Assessment
- Onsite training in support of stated departmental training objectives, i.e. chain saw, heavy equipment, competent person etc.
- Policy/procedure audit, i.e. Human Resources, Accounting
- Engineering surveys (structural and mechanical)
- American Public Works Association Accreditation

The Risk Management grant does not cover: building security system equipment, general safety equipment, etc. These requests may be eligible under the Loss Control category.

The following apply to all MIIA Grant Program applicants:

- Applications must be submitted to miiagrants@mma.org.
- Additional credit will be given to those who have not previously received a grant.
- To apply for a grant, please complete the attached MIIA Grant Program Application. Note the application instructions differ depending on type of grant. Your Town Executive must sign the grant application.
- Grants will be awarded based on evaluation by the MIIA Loss Control Team.
- Due to fiscal year budgeting requirements, all grants must be invoiced or paid by June 15, 2013. There will be no exceptions. Invoices or requests for payment received after June 15, 2013 will not be paid.

The MIIA Grant Program is a great opportunity to increase Risk Management effectiveness and continue to provide a safe environment for both employees and the public. Please contact Lin Chabra or myself if you have any questions.

Very truly yours,



Jeffrey J. Siena

MIIA Loss Control Manager