

April 23, 2012

Chief Zeke Wilkins
Tri-Town Ambulance
P.O. Box 457
West Tisbury, MA 02575

Tim Carroll, Executive Secretary
Town of Chilmark
Beetlebung Corner
Chilmark, MA 02535

Dear Zeke and Tim,

I have enjoyed the opportunity to work with the Tri-Town Ambulance service. I am proud of my ability to provide public service to the community where I live.

I began this job without the presence of a Chief and have helped to guide the service during times of conflict and discord. I taught myself the specifics of the job quickly. I've gone beyond the scope of services defined in the job description to provide a steadying presence and a safe sounding board for staff and squad members alike. I always present a positive demeanor and try to create a positive work environment.

I clearly have enjoyed the detail aspects of my position and was proud that I could create and deliver a FY13 Budget that sailed through the FinCom Meetings and the Boards of Selectmen as well.

While I am certain that I will continue to work within the community, I feel it is best to terminate my employment with Tri-Town Ambulance at this time. I will assist you in any way that you may wish, including but not limited to the following:

- write the ad to publicize this position opening
- provide applications to potential employees
- screen applicants for the position
- schedule interviews for applicants
- help to train a new person

I would like to have a completion date by June 1st or sooner if that is agreeable with you.

Thank you for the opportunity to work with and get to know so many special people. I hope to work with you all in some new capacity in the future.

Sincerely,



Barbara Silk
Clerical Assistant

