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TOWN OF CHILMARK CHILMARK, MASSACHUSETTS

TOWN OFFICES:
Beetlebung Corner
Post Office Box 119
Chilmark, MA 02535
508-645-2100
508-645-2110 Fax

TO: Board of Selectmen

FR: Brian A. Cioffi, Chief of Police

DT: July 15, 2011

RE: Appointment of Traffic Officer – Coutinho

Please accept this memorandum as my request to have Cody A. Coutinho of Quenames Road appointed a Traffic Officer with the Chilmark Police Department.

As you are aware, Mr. Coutinho is a local resident, a member of the Chilmark Fire Department, possesses the required CPR and First Aid certifications, and is attending Merrimack College for Civil Engineering again this fall.

Mr. Coutinho will fill the vacancy created by Mr. Downs departure when he returns to college for football camp in the beginning of August.