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Progress Report

July 12, 2011

Through end of this reporting period, progress at the three sites continued at a good pace keeping much to the original contract schedule. Granting the contractor an additional month to achieve substantial completion, from July 31, to August 31, provided the contractor opportunity to keep to the final schedule of September 30, 2011 for 100% completion of punch list and turnover of the project.

The additional supervisor was removed from the project in mid-June.

Submittals still were outstanding on a few critical items, specifically cabinet casework, and OPM had the architect approve the doors even though they were not the exact specified door as it is not available. This was done to accommodate the schedule.

The contractor started to clear remaining trees at the end of this reporting period. It was proposed by the OPM not to give extra work to the contractor in the execution of completing the site work design due to the inability of the contractor to take on any more tasks. The Town can alter the site later as required to accommodate the neighborhood.

Workmanship is very good and all who viewed agreed. Interior sheet-rocking, taping, painting and doors were installed during the period to all units.

The issue of extra work and credits was discussed, and decided to have OPM negotiate with contractor to keep job within budget. Extra services provided by the OPM due to contractor delay will be back-charged to the contractor by the Town at end of contract.

It appears that at this time the project is on track for quality, schedule, and budget.

Respectfully submitted,
Michael Josefek, OPM