

Tim Carroll

From: Stephen Lewenberg [lewenberg@yahoo.com]

Sent: Wednesday, June 01, 2011 4:11 PM

To: Tim Carroll

Subject: Re: Annual Appointments - Personnel Board

To: Board of Selectmen, Town of Chilmark

Please consider me for reappointment to the Human Resources Board (formerly known as the Personnel Board). I have been active in the revision of the Personnel Bylaws, the production of the new

Procedures Manual, and the overhaul of the performance appraisal process. I have participated in the revision of job descriptions and recommending the appropriate job levels. Sorting out the exempt or non-exempt status of seasonal, part-time and temporary employees has also required significant time. I have acted as the Board observer and adviser regarding the selection process for new employees. I believe I have brought value to the Town as a volunteer and would be proud to continue to serve.

Stephen S. Lewenberg

3 Osprey Lane
Chilmark, MA 02535, USA
1-508-645-3179
April to October

30 Ithaca Circle
Newton, MA 02462, USA
1-617-527-6876
November to March

Please reply to my primary email address: lewenberg@cornell.edu

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